**Project scope statement**

This Scholarship Management Information System (SMIS) will ensure the systematic recording of the Scholarships of the Bhutan Youth Development Fund. This will also address issues of data management by adhering to the following protocol to enhance wider coordination among the stakeholder providing scholarships.

**Objectives of Scholarship Management Information System**

1. To create one common platform for Organizations providing scholarships
2. To create a web-based grading/score inputting application and thereby automating the selection calculation and process of any Scholarship opportunities.
3. To have all the scoring features and include technology tools to conduct some of the feasible components of the competition remotely.
4. To conduct and organize competitions online for Scholarship.
5. To build on a repository of all previous Scholarships recipients and applications for future references.
6. Generate report on Scholarship program.
7. Develop a user manual.

**Current Scope of work**

- YDF scholarship Management Information System

Descriptive Scope of Work and Functions for the Scholarship Management Information System

1. Scholarship Types/Categories

1.1 There are different scholarships available at YDF which has been listed.

1.2 Thus while applying for scholarships by students, they can choose which scholarship they are applying for.

2. Scholarship Announcements

2.1 Apply for Scholarship Announcement

2.2 Shortlist announcements and related

2.3 Results Announcements

3. Apply for Scholarship Online

3.1 Able to apply for scholarship online by students

3.2 YDF team should be able to apply on behalf of applicants

4. Scoring Matrix Function

4.1 Shortlisting scoring matrix- should be able to input scores by different judges/panelists and auto calculate the scores

4.2 Once short listing is complete, auto listing of short-listed candidates for the next round of interview

4.3 Scoring matrix for the interview and auto calculation of scores upon input

4.4 Award scholarship to the successful candidates

5. Scholars Listing

5.1 list all scholars based on scholarship type, year of scholarship and other info such as Country of Scholarship, course taken etc

5.2 status of the scholars as the scholarship progresses

5.3 Alumni listing of the Completed Scholars

6. Judges/Panelists

6.1 listing of judges

6.2 Mapping of Panelists against each scholarship announcement

6.3 Score input by Judges

7. Reports